United Nations DP/2000/L.4

Executive Board of the United Nations Development Programme and of the United Nations Population Fund

Distr.: Limited
17 July 2000

Original: English

Third regular session 2000
25 to 29 September 2000, New York
Item 1 of the provisional agenda
Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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Annotations and list of documents

Item 1
Organizational matters

Provisional agenda, annotations, list of documents and work plan — **DP/2000/L.4**

The Executive Board will adopt the agenda for the session and agree on the work plan. A tentative work plan is contained in the annex to the present note. In accordance with its past practice, should the Board complete consideration of an item before an indicated date or time, it may move immediately to the next item on its work schedule.

Report on the annual session 2000 — **DP/2000/27**

The Executive Board may wish to approve the report on its annual session 2000.

Decisions adopted at the annual session 2000 — **DP/2000/28**

A compilation of decisions adopted by the Executive Board at its annual session 2000 is made available in this document.

Outline for the Executive Board work plan 2001 — **DP/2000/CRP.13**

In accordance with its decision 96/25, the Executive Board will have before it an outline of the draft work plan for 2001 for the Executive Board. The draft is structured around the three formal sessions of the Board scheduled for 2001 (instead of four sessions as in preceding years) for a total of five weeks. It reflects the main priority issues to be addressed by the Board in 2001.

The draft work plan 2001 will be revised and completed on the basis of comments and decisions made at the third regular session 2000 and submitted for adoption by the Executive Board at its first regular session 2001.

UNFPA segment

Item 2
Resource allocation system

Review of the system for the allocation of UNFPA resources to country programmes — **DP/FPA/2000/14**

This report has been prepared in response to paragraph 14 of decision 96/15, in which the Executive Board requested the Executive Director to undertake a quinquennial review of the system for the allocation of UNFPA resources to country programmes. The review includes an assessment of indicators and threshold levels used in the system of resource allocation.

The Executive Board may wish to take a decision, possible elements of which are contained in the report.

Item 3
Financial, budgetary and administrative matters

Annual financial review 1999 **DP/FPA/2000/15**

This report summarizes the financial situation of UNFPA in 1999 for the information of the Executive Board. For purposes of comparison, financial information for 1998 is also included in the text and tables.

The Executive Board may wish to take note of the report.

Updated estimates of UNFPA income in 2000 **Oral report**

An oral report will be presented to the Executive Board in response to decisions 99/21 and 2000/9, in which the Board requested updated estimates of regular and supplementary resources, including any significant increases or shortfalls in estimated income for 2000.

The Executive Board may wish to take note of the oral report.

Item 4
Technical advisory programme

Progress report on implementation of Technical Advisory Programme arrangements **DP/FPA/2000/16**

This report is submitted to the Executive Board in response to paragraph 9 of decision 99/19. The report analyses how programme country technical and strategic support needs are being met by the country technical services teams and technical advisory services; delineates how the Technical Advisory Programme (TAP) is being monitored; and describes how national and regional expertise on national capacity-building and networking within the TAP is being utilized.

The Executive Board may wish to take note of the report.

Item 5
Country programmes and related matters

The Executive Board may wish to approve the following country programmes:

Assistance to the Government of Cambodia	DP/FPA/KHM/2
Assistance to the Government of Viet Nam	DP/FPA/VNM/6

UNDP SEGMENT

Item 6
United Nations Office for Project Services

UNOPS: Revised budget estimates for the biennium 2000-2001 — **DP/2000/37**

Report of the Advisory Committee on Administrative and Budgetary Questions on the UNOPS revised budget estimates and procedures for establishing posts at the D-1 level — **DP/2000/38**

The revised budget estimates for the biennium 2000-2001 are presented, together with information regarding the financial statement for the biennium ending 31 December 1999. The estimates confirm that UNOPS continues to operate on the basis of the self-financing principle.

UNOPS: Statistical annex — **DP/2000/37/Add.1**

The report contains nine tables with statistical data on delivery and procurement for the biennium 1998-1999.

The Executive Board may wish to take note of the above documents.

Responsibility of the United Nations Office for Project Services in personnel matters — **DP/2000/30**

The report contains an outline of the steps taken for the issuance of the delegation of authority in personnel matters from the Administrator of UNDP to the Executive Director. In addition, the report presents a review of current procedures for the establishment of posts and recommendations that procedures applicable to the establishment of posts up to and including the P-5 level be applicable to the establishment of posts at the D-1 level.

Item 7
Financial, budgetary and administrative matters

Annual review of the financial situation, 1999 — **DP/2000/29**

The report contains a review of the financial situation of UNDP for 1999, including a report on the amount, origin and distribution of non-core resources in accordance with paragraph 11 of decision 98/2. It presents the financial analysis of all activities administered by UNDP.

The Executive Board may wish to take note of the report and in particular of the continuing decline in voluntary contributions to UNDP regular resources, as a consequence of which UNDP has had to draw against its operational reserve during the first half of 2000.

Detailed information relating to the 1999 annual review of the financial situation — **DP/2000/29/Add.1**

This document presents detailed information in tabular form on the net flow of contributions and financial statements as well as a summary of all active trust funds and information on the trust funds established during 1999. As requested by the Executive Board in its decision 98/2, this report also provides information on the amount, origin and destination of other (i.e., non-core) resources.

Update on 2000-2001 budget (decision 99/23) — **Oral report**

The oral report reflects the current resource situation as it pertains to the biennial support budget of UNDP.

Updated resource allocation framework and revised MYFF (decision 99/23) — **DP/2000/31**

The paper provides an overview of the main lessons that have been learned thus far with the introduction of results-based management in UNDP. As the paper highlights, while it is rather early to pinpoint definitive lessons, an analysis of the strategic results framework/results-oriented annual report processes has already yielded a number of important considerations with a clear impact on the current workings of the organization.

Annual statistical report (procurement of goods and services) — **DP/2000/32**

The report summarizes the activities of the Inter-Agency Procurement Services Office (IAPSO) in support of effective and transparent procurement under national execution; IAPSO contributions to the common services initiatives of the Secretary-General; and IAPSO activities designed to improve the flow of information directed to the business community on United Nations procurement needs.

Report of the Inter-Agency Procurement Services Office (decision 96/2) — **DP/2000/33**

The report provides detailed United Nations procurement statistics by country of procurement, United Nations organization and source of funding. In addition, supply profiles of member countries of the Development Assistance Committee of the Organization for Economic Cooperation and Development are included as well as lists of major contracts for goods and services funded by UNDP.

Information on United Nations system technical cooperation expenditure, 1999 — **DP/2000/39**

This document contains a summary of the technical cooperation expenditures of the United Nations system during 1994–1999. It also includes a summary of extrabudgetary contributions to the executing agencies.

Information on United Nations system technical cooperation expenditure, 1999: Addendum — **DP/2000/39/Add.1**

This document presents more detailed information on technical cooperation expenditure in the form of statistical tables.

The Executive Board may wish to take note of the above reports.

Item 8
Evaluation

Evaluation: Report of the Administrator — **DP/2000/34**

This report on evaluation, covering January 1999 to June 2000, emphasizes four strategic areas in which evaluation activities have contributed to increasing the effectiveness of UNDP: (a) aligning monitoring and evaluation instruments with results-based management; (b) strengthening substantive accountability; (c) promoting organizational learning and knowledge; and (d) macro-level assessment of UNDP performance based on evaluation data. The report sets out the ongoing challenges of strengthening the role of monitoring and evaluation as results-based management is consolidated within UNDP.

The Executive Board may wish to take note of the report of the Administrator on evaluation.

UNDP development effectiveness — **DP/2000/CRP.15**

This report is a longer version of the Report of the Administrator on evaluation and focuses on section III of that report — assessment of UNDP development effectiveness. It will also elaborate on the findings of the evaluations conducted.

Progress report on follow-up to the evaluation of the UNDP/UNOPS relationship: joint review of recommendations — **DP/2000/35**

A progress report on the implementation of recommendations of the evaluation of the relationship between UNOPS and UNDP that was submitted to the second regular session 2000 of the Board. A final report will be submitted to the Board at its annual session 2001.

The Executive Board may wish to take note of the report.

Item 9
Country cooperation frameworks and related matters

The Executive Board may wish to approve the following country cooperation frameworks:

Second country cooperation framework for Maldives	DP/CCF/MDV/2
Second country cooperation framework for Viet Nam	DP/CCF/VIE/2
Second country cooperation framework for Armenia	DP/CCF/ARM/2

Second country cooperation framework for Czech Republic	DP/CCF/CZE/2
Second country cooperation framework for Hungary	DP/CCF/HUN/2
Second country cooperation framework for Poland	DP/CCF/POL/2
Second country cooperation framework for Slovakia	DP/CCF/SLO/2
Second country cooperation framework for Slovenia	DP/CCF/SVN/2
Second country cooperation framework for Uzbekistan	DP/CCF/UZB/2

The Executive Board may wish to approve the following extensions of country cooperation frameworks:

Second extension of the first country cooperation framework for Bulgaria	DP/CCF/BUL/1/ EXTENSION II
First extension of the first country cooperation framework for El Salvador	DP/CCF/ELS/1/ EXTENSION I
First extension of the first country cooperation framework for Venezuela	DP/CCF/VEN/1/ EXTENSION I

The Executive Board may wish to take note of the following extensions of country cooperation frameworks:

First extension of the first country cooperation framework for Equatorial Guinea	DP/CCF/EQG/1/ EXTENSION I
First extension of the first country cooperation framework for Togo	DP/CCF/TOG/1/ EXTENSION I
First extension of the first country cooperation framework for the Democratic People's Republic of Korea	DP/CCF/DRK/1/ EXTENSION I
First extension of the first country cooperation framework for Belize	DP/CCF/BEL/1/ EXTENSION I
First extension of the first country cooperation framework for Costa Rica	DP/CCF/COS/1/ EXTENSION I
First extension of the first country cooperation framework for Honduras	DP/CCF/HON/1/ EXTENSION I

The Executive Board may wish to take note of the following country review reports selected for consideration by the Board in accordance with its decision 96/7:

First country review report for Uganda	DP/CRR/UGA/1
First country review report for Algeria	DP/CRR/ALG/1
First country review report for Poland	DP/CRR/POL/1
First country review report for Guatemala	DP/CRR/GUA/1

The Executive Board may wish to take note of the following reviews of regional cooperation frameworks:

Review of the regional cooperation framework for Africa	DP/RRR/RBA/1

Review of the regional cooperation framework for Asia and the Pacific	DP/RRR/RAP/1
Review of the regional cooperation framework for Europe and the Commonwealth of Independent States	DP/RRR/REC/1
Review of the regional cooperation framework for Latin America and the Caribbean	DP/RRR/RLA/1
Review of the first global cooperation framework	DP/GRR/GCF/1

The period covered by the first global cooperation framework adopted by the Executive Board in September 1997 will come to an end in December 2000, hence the need to review the GCF before the second global cooperation framework is submitted to the Executive Board in January 2001. The review positions the GCF in the global context and recalls the framework in which it was implemented. Achievements and performances of the GCF are analysed and management issues addressed. Conclusions and recommendations presented will be taken into account as lessons learned in the preparation of the second global cooperation framework.

The Executive Board may wish to take note of the review of the first global cooperation framework.

Strengthening partnerships for drylands development and poverty eradication — UNDP's role and activities in support of the UNCCD — **DP/2000/CRP.14**

The report provides information on UNDP's evolving role in support of drylands development and implementation of the CCD, since 1995. It highlights the close linkages between development of the drylands of the world and UNDP's mission to eradicate poverty, as well as the activities undertaken by UNSO and various programmes of UNDP in support of the CCD in affected countries worldwide. The challenges being faced by affected countries and in delivering UNDP's support, including funding, are also discussed. It presents the new Business Plan of UNSO that emphasizes decentralization of operational activities to regional units in Africa, Asia and other regions and the transformation of UNSO from a project delivery facility to an instrument for policy development, advocacy and mainstreaming of drylands concerns into national development strategies and plans, as well as UNDP country cooperation frameworks.

The Executive Board is invited to take note of the above report.

Assistance to East Timor: Note by the Administrator — **DP/2000/40**

The Executive Board may wish to authorize the Administrator to approve assistance on a project-by-project basis to East Timor for the period 2000-2003, taking into account the objectives and expected results of the activities proposed, as described in the document

Assistance to Myanmar — **Oral report**

The Executive Board will receive an oral progress report on the annual assessment and evaluation of the Human Development Initiative in accordance with

Executive Board decision 98/14. A comprehensive written report will be submitted to the first regular session of the Board in January 2001.

Item 10
Technical cooperation among developing countries

Technical cooperation among developing countries: follow-up to decision 99/11 **DP/2000/36**

In its decision 99/11, the Executive Board requested the Administrator to prepare a report that would enable the Board to consider increasing resources for TCDC activities as called for by the General Assembly in paragraph 43 of its resolution 53/192 of 15 December 1998. Accordingly, this report presents an assessment of the results of the activities suggested by the Special Unit for TCDC under the cooperation framework and proposals for an improved agenda to enhance TCDC in UNDP and the United Nations system.

The Executive Board may wish to take a decision, possible elements of which are contained in the report.

Item 11
Other matters

Coordinating Committee on Health

The Executive Board is called upon to confirm the representatives from the respective regional groups to serve on the WHO/UNICEF/UNFPA Coordinating Committee on Health for a two-year term.

Tentative work plan
Executive Board of UNDP/UNFPA
Third regular session 2000
(25 to 29 September 2000)

Day/date	*Time*	*Item*	*Subject*
Monday, 25 September	a.m.	1	Organizational matters: agenda and work plan; report on the annual session 2000; list of items to be taken by the Executive Board in 2001
			UNFPA segment
		2	Resource allocation system
	p.m.	2	Resource allocation system (continued)
Tuesday, 26 September	a.m.	3	Financial, budgetary and administrative matters
	p.m.	4	Technical advisory programme
		5	Country programmes and related matters
Wednesday, 27 September			*UNDP segment*
	a.m.	6	United Nations Office for Project Services
	p.m.	7	Financial, budgetary and administrative matters
Thursday, 28 September	a.m.	7	Financial, budgetary and administrative matters (continued)
	p.m.	8	Evaluation
Friday, 29 September	a.m.	9	Country cooperation frameworks and related matters
	p.m.	10	Technical cooperation among developing countries
			Pending decisions
		11	Other matters
		1	Organizational matters